



Finance Officer

for **ARK**, award-winning social innovator
full-time, permanent; based remotely

We want a badass who wants to make an impact working with rural communities towards food security and self-sustainability

As ARK's Finance Officer, you will:

- track and oversee the financials, cash flow monitoring, and reporting for ARK's flagship programs
- be part of the core team that manages the program's impact database, and audits program finances
- manage the program's budgeting, internal controls, and bookkeeping; prepare financial reports, projections, and bank reconciliations
- engage with a spectrum of people, as you work with barangay captains, mayors, officials, community leaders, farmers, fisherfolk--plus ARK's own global network from Manila to NYC who will help you grow and further your dreams

You are fit for this role if you

- are organized, independent, and loves to get things done. Your friends and family count on you for itineraries and bill payments. You are the designated Excel/spreadsheet person.
- value curiosity, respect, and fun. You love getting to know people and working with others. This means lots of teamwork and figuring out win-win scenarios.
- want to be passionate about the impact and this line of work; you have empathy both for people you engage with and the outcomes you are driving towards to
- have around **4 to 8+ years of relevant experience, any industry**; must be super awesome if less--what we value is having demonstrated the clear ability to: lead accounting and internal controls; bookkeeping and budgeting; analyze and prepare financial spreadsheets

Bonus points if you

- have direct experience in managing repertorial requirements and corporate accounting
- knows how to make financial projections and understand business financial models



Want in?

Email us at join@arksolves.org

Subject: "I want to join the badass team"; we prioritize who emails first! Our candidacy process includes the opportunity to join ARK for a week or two, and see if it's a fit for you! Career-shifts are welcome!

Tell us about yourself.

On your email please include your:

1. resume
2. letter – that sheds light on:
 - a. What aspect of ARK or the programs do you really like?
 - b. What of your talent and experience do you want to contribute?
 - c. What do you want to learn, gain or achieve in your tenure with us?
 - d. How will working with ARK bring you closer to your dream or help you in your next venture say in 2 years or 5 years time?
 - e. What failure in your personal or professional life that you experienced do you still think of until today? What lessons did you learn and how did you get up from your stumble?
 - f. What are 3 things that your friends love about you? What do they all wish you would grow into?
 - g. the blanks (please fill in):
 - i. My heart skips and sings when " _____ ".
 - ii. When the going gets tough, I " _____ "
 - iii. I need _____ first thing in the morning, no matter what.
 - h. Your earliest availability for an interview and a start date
3. Portfolio of work or narrative of the impact that you have made, cannot forget, and want to share

ARK solves with rural communities to create a path to secure their food, kids' schooling and a sustainable future. Our claim to fame is our innovative P2.50 school lunch, the world's first & only self-sustaining school lunch. As the pandemic closed down schools and made communities at-risk for hunger and strife, ARK pivoted and created Feed Back - a neighborhood vegetable exchange. This program enables communities to source their food from within and generate excess to sell to nearby villages and towns. Join ARK at the leading edge of social impact: believe in our partners, create markets, and solve for true sustainability and a clear exit.